



Tulalip Child Support Program Payment Calculator

Introduction

The Tulalip Child Support Program (TCSP) provides child support services to Tulalip tribal members. Regulated by both the Tulalip Tribes and the Federal Office of Child Support Enforcement, TCSP replaces the State of Washington Department of Child Support as the official Tulalip Tribes child support representatives.

The TCSP Payment Calculator provides the public with a tool to estimate potential child support obligation. By completing each tab with accurate financial information, an approximate calculation of monthly child support payments is provided based on the Tulalip Tribes Paternity and Child Support Code, Ordinance 86. Please note that court decisions are based on many factors, so the calculation results may be superseded by court authority.

In addition, users can save the state of a partially completed calculation to their computers and then return later to the calculator to reopen the file and complete for final results. More detailed instructions are listed below. No information is saved by Tulalip Tribes.

The information provided to users of this calculator should be used only as a guide. The accuracy of calculation results will only be as accurate as the information entered.

Getting Started

The TCSP Payment Calculator consists of tabs in which users complete case information and financial data fields for both the Custodial Parent (CP) and Noncustodial Parent (NCP).

- **CP / NCP:**

- The CP is the primary caregiver with whom the child(ren) reside.
- The NCP is the person with whom the child(ren) do not reside and who has an obligation to pay child support.

Users should gather tax returns, pay stubs, expense records and other financial records to establish and document current circumstances. Having these documents available will assist in completing the TCSP Payment Calculator fields, resulting in a more accurate calculation.

Security

The information entered by users is not retained in any way by the Tulalip Tribes or Tulalip Child Support Program. The information exists solely on the computer being used to access the TCSP Payment



Calculator. However, some precautions should be followed when using public computers.

- If using a public computer, either save to a USB device, cancel the save or assure that the file is deleted prior to leaving the public computer unattended.
- Close the browser/browser tab once finished using the TCSP Payment Calculator to ensure that any temporary data stored in memory is erased.

Navigation

• **Action Buttons:**

○ **Save Progress:**

Use the "Save Progress" button to retain the worksheet for future use of the TCSP Payment Calculator.

1. Click the "Save Progress" button.
2. When the dialog box opens and asks, "Do you want to open or save this file," click "Save."
3. Choose the location and file name.
4. Click "Save."
5. At the "Download Complete" dialog box, click "Close."
 - The file is saved in XML format in the user specified location (defaults to My Documents as "Tulalip_Child_Support_Worksheet").

○ **Browse:**

Use the "Browse" button to open a saved worksheet. Note that the "Open" button is only used in conjunction with the "Browse" button and serves no other function.

1. Click the "Browse" button.
2. In the Choose File dialog box, locate the saved copy of the Tulalip_Child_Support_Worksheet and highlight the file.
3. Click "Open" from the Choose File dialog box.
 - The dialog box closes and the document location appears in the textbox.
4. Click the "Open" button from the TCSP Payment Calculator.
 - The TCSP Payment Calculator populates with the saved information.

○ **Print:**

Use the "Print" button to print the entire worksheet.

1. Click the "Print" button.



Tulalip Data Services

User Guide: Tulalip Child Support Program Payment Calculator

- If pop-ups are blocked, note the yellow warning ribbon at the top of the page, which states, "Pop-up blocked. To see this pop-up or additional options click here . . . "
 - a. Click the yellow pop-up warning.
 - b. Either choose to "Temporarily Allow Pop-ups" or "Always Allow Pop-ups from This Site."
 - c. If temporary pop-ups were chosen, click "Retry" to allow the TCSP Payment Calculator to refresh.
 - ~ The worksheet opens in a new page in PDF format. PDF files require users to have an Adobe Reader installed on their computers; if needed, free downloads are available at the following address: <http://get.adobe.com/reader/>.
- 2. On the PDF file, click the print icon located at the top left of the Adobe toolbar menu.
- 3. On the Print dialog box, verify print settings and click "OK."

- **Tabs:**

- Users can choose to proceed through individual tabs, which automatically copies to the appropriate sections of the "All" tab, or to work directly on the "All" tab itself. The final tab, "All," incorporates the first eight tabs into one page.
- If working on individual tabs, users click the desired tabs at the top of the page or click the "Previous" or "Next" buttons to move backward or forward one tab respectively.

- **Help Icons:** Each field has a help icon to assist users in understanding the information requested for each field. Hovering the mouse over the icon gives definition and/or instruction. The Help Glossary below

Table 1: Help Glossary

Term	Location	Definition
Case Information Tab		
Custodial Parent (CP) First Name:	Case Info	The first name of the person with whom the child(ren) live.
Custodial Parent (CP) Last Name:	Case Info	The last name of the person with whom the child(ren) live.
Non-Custodial Parent First Name (NCP):	Case Info	The first name of the person with whom the child(ren) do not live.



Tulalip Data Services

User Guide: Tulalip Child Support Program Payment Calculator

Non-Custodial Parent (NCP) Last Name:	Case Info	The last name of the person with whom the child(ren) do not live.
Case Number:	Case Info	Enter the case number if an action has been filed; otherwise, leave this field blank.
Children:	Case Info	List all children involved.
Part 1: Income Data Tab		
1. Gross Income [TTO 86.2.18(a)]:	1.1	A person's total monthly personal income before taxes or deductions are removed, excluding public assistance. <ul style="list-style-type: none"> For 1.1.a – 1.1.y below, assure the listed amount is monthly, not annual.
a. Salary and Wages per Month:	1.1.a	The monthly amount earned through employment. If not paid monthly, calculate monthly earnings by: <ul style="list-style-type: none"> Weekly: Multiply the weekly amount by 52 and divide by 12; Bi-weekly: Multiply the bi-weekly amount by 26 and divide by 12; Hourly with Variable Hours per Pay Period: Add the amount earned for the last 12 months and divide the number by 12.
b. Treaty Income per Month:	1.1.b	Income paid by the U.S. government based on tribal treaties.
c. Commissions per Month:	1.1.c	A percentage earned for services rendered, such as by agents or sales representatives.
d. Stipend per Month:	1.1.d	A monetary allowance made to qualified applicants.
e. Bonuses per Month:	1.1.e	In addition to regular wages, a sum granted to an employee, usually in appreciation for work performed or length of service.
f. Dividends per Month:	1.1.f	Income received from investments, such as money market funds or stocks.
g. Severance Pay per Month:	1.1.g	A monetary settlement paid to tenured employees who have been released from employment.



Tulalip Data Services

User Guide: Tulalip Child Support Program Payment Calculator

h. Taxable per Capita Payments per Month:	1.1.h	Taxable payments made to tribal members from net revenues earned by native tribes.
i. Interest per Month:	1.1.i	Income received from investments, such as from savings accounts and CDs.
j. Trust Income per Month:	1.1.j	Monies earned through income-producing assets. <ul style="list-style-type: none"> • Include income received from land held in trust by the United States or subject to restriction against alienation.
k. Annuities per Month:	1.1.k	Income received through low risk investments such as government securities.
l. Deferred Compensation per Month:	1.1.l	Income earned through pensions, retirement plans and/or stock options.
m. Capital Gains per Month:	1.1.m	Profit from investments, such as real estate, that exceeds the purchase price.
n. Social Security Benefits per Month:	1.1.n	Income received via Social Security through retirement, survivor, disability or Medicare assistance.
o. Workers Compensation Benefits per Month:	1.1.o	Allowance awarded to employees who suffer job-related injuries or illnesses.
p. Unemployment Insurance Benefits per Month:	1.1.p	Temporary financial assistance made to eligible, unemployed workers who meet state guidelines.
q. Disability Insurance Benefits per Month:	1.1.q	Monetary aid provided to people who cannot work due to physical or mental inability. <ul style="list-style-type: none"> • This assistance is provided from a variety of sources including from Social Security (see 1.1.n above). If disability benefits are received from Social Security, include that amount in 1.1.n. Include only disability benefits from other sources in this field.



Tulalip Data Services

User Guide: Tulalip Child Support Program Payment Calculator

r. Gifts per Month:	1.1.r	The average monthly amount received from others with no expectation of repayment.
s. Gaming Winnings per Month:	1.1.s	The average taxable amount earned through gambling winnings. <ul style="list-style-type: none"> To calculate monthly earnings, enter the amount claimed to the IRS last year and divide by 12.
t. Prizes per Month:	1.1.t	The average taxable value earned through prize winnings. <ul style="list-style-type: none"> To attain the monthly value amount, enter the amount claimed to the IRS last year and divide by 12.
u. Spousal Maintenance per Month:	1.1.u	Monthly monetary support received from a spouse during and/or after legal separation.
v. Non-Cash Income per Month:	1.1.v	The average monthly monetary value of non-monetary assistance via goods and/or services received.
w. Other Fluctuating Income per Month:	1.1.w	Monthly income that varies. <ul style="list-style-type: none"> If fluctuating due to Commissions, include that amount in 1.1.c above. If fluctuating due to Self-Employment, include that amount in 1.1.x below. To attain a monthly average of other fluctuating income, enter the average annual amount and divide by 12.
x. Self-Employment per Month / Rental Income per Month (TTO 86.2.18[a][2]):	1.1.x	<ul style="list-style-type: none"> Self-Employment: Income earned by working for a business that is personally owned. Rental Income: Monies received by leasing real estate. To calculate a monthly average, enter the average annual amount (add self-employment and rental income together, if applicable) and divide by 12.



Tulalip Data Services

User Guide: Tulalip Child Support Program Payment Calculator

y. Expense Reimbursements per Month:	1.1.y	Benefits received in the course of employment, self-employment or the operation of a business, which are counted as income if they are significant and reduce personal living expenses.
z. Total Gross Income per Month:	1.1.z	The calculator adds lines 1.1.a through 1.1.y.
2. Deductions from Monthly Gross Income (TTO 86.2.18(b)[1]-[9]):	1.2	Mandatory obligations to be paid.
a. U.S. Income Taxes per Month:	1.2.a	Charges levied by the U.S. government on income.
b. Tribal, State and/or Local Income Taxes per Month:	1.2.b	Charges levied by the government entity on income.
c. FICA per Month:	1.2.c	Federal Insurance Contributions Act (FICA) taxes to fund Social Security and Medicare. The calculator automatically calculates FICA at 7.65% of Salary and Wages per Month (1a).
d. Health Insurance Premiums Paid by an Employee per Month:	1.2.d	The monthly costs expended by the employee above what is covered by the employer.
e. State Industrial Insurance Premiums per Month:	1.2.e	Payment made by independent contractors or subcontractors to be Labor and Industry (L & I) compliant.
f. Child Support for Another Child per Month:	1.2.f	Monthly child support actually paid.



Tulalip Data Services

User Guide: Tulalip Child Support Program Payment Calculator

g. Court Ordered Spousal Maintenance per Month:	1.2.g	Monetary support actually paid to a spouse during and/or after legal separation.
h. Union and Professional Dues and/or Pension Plan Payments per Month:	1.2.h	Mandatory monthly costs paid as a worker for union, professional and/or pension benefits.
i. Joint Debt per Month:	1.2.i	<p>Preexisting, shared debt of the CP and NCP in which each are contributing toward payment.</p> <ul style="list-style-type: none"> When a deduction for debt is made, the Court may provide for prospective upward support adjustments based on the anticipated reduction or elimination of the debt.
j. Total Deductions from Gross Income per Month:	1.2.j	The calculator adds lines 1.2.a through 1.2.i.
3. Actual Gross Monthly Income per Month:	1.3	The calculator subtracts line 1.2.j from 1.1.z.
Part 2: Basic Obligation Tab		
1. Total Number of Children for Whom the NCP Is Legally Responsible:	2.1	Enter the total number of all children for whom the NCP is legally responsible, including with CPs not relating to this child support case.
2. Total Number of Children with the Same CP, Relevant to this Child Support Case:	2.2	Enter the total number of children with this CP for whom the NCP is legally responsible, relating only to this child support case.
3. Parent's Total Basic Child Support Obligation per Month:	2.3	The calculator determines the NCP's basic child support obligation based on household income, deductions and number of children.



Part 3: Adjusted Obligation Tab		
Adjusted Obligation Based on Federal Poverty Level Guidelines:	3.1	Using the federal poverty level guidelines, the calculator adjusts the obligation amount based on the actual gross monthly income and the number of children.
Part 4: Income Percentage Tab		
1. Actual Gross Income per Month:	4.1	The calculator copies the amount from 1.3.
2. Combined Total Income per Month:	4.2	The calculator adds the NCP and CP total incomes.
3. Combined Total Income Percentage:	4.3	The calculator divides 4.1 by 4.2.
Part 5: Child Expenses Tab		
1. Healthcare Expenses:	5.1	Costs related to healthcare.
a. Health Insurance Premiums for Child(ren) (Co-pays, Deductibles, etc.) per Month:	5.1.a	<ul style="list-style-type: none"> Enter only the monthly cost that each parent pays for the child(ren). Do not include the amount paid by an employer or third party. Do not include amounts paid for the parent or other household members.
b. Total Obligation for Healthcare Expenses per Month:	5.1.b	The calculator multiplies the sum of 5.1.a (NCP and CP) by 4.3.
2. Childcare Expenses:	5.2	Typical childcare costs.
a. Childcare Expenses Paid out of Pocket for Child(ren) per Month:	5.2.a	Average monthly daycare costs. <ul style="list-style-type: none"> Do not include education costs; include those expenses in 5.3.b. If costs vary for childcare (e.g. regular school year vs. summer), take the total annual cost and divide by 12.



Tulalip Data Services

User Guide: Tulalip Child Support Program Payment Calculator

b. Total Obligation for Childcare Expenses per Month:	5.2.b	The calculator multiplies the sum of 5.2.a (NCP and CP) by 4.3.
3. Extraordinary Expenses:	5.3	Special childrearing costs.
a. Medical, Dental and Counseling Expenses per Month:	5.3.a	Enter the monthly amount paid by each parent for healthcare expenses for child(ren) not paid by insurance. <ul style="list-style-type: none"> • Include the monthly average of all medical, dental, counseling costs, including substance abuse counseling and treatment.
b. Educational or Extracurricular Expenses per Month:	5.3.b	The monthly average of tuition and other expenses related to schooling and afterschool activities.
c. Long Distance Transportation Expenses per Month:	5.3.c	The monthly average of long distance travel to comply with residential requirements or visitation.
d. Long Distance Communication Expenses per Month:	5.3.d	The monthly average of long distance telephone calls. <ul style="list-style-type: none"> • Do not include monthly internet or mobile phone charges that are not specifically long distance.
e. Traditional Cultural Activities per Month:	5.3.e	The monthly average of expenses related to cultural events.
f. Other Special Expenses per Month:	5.3.f	The monthly average of any other special costs related to childcare.
g. Total Extraordinary Expenses per Month:	5.3.g	The calculator adds 5.3.a through 5.3.f.



h. Total Obligation for Extraordinary Expenses per Month:	5.3.h	The calculator multiplies the sum of 5.3.g (NCP and CP) by 4.3.
Part 6: Total Monthly Obligation Tab		
1. Parent's Total Basic Child Support per Month:	6.1	The calculator adds the Parent's Total Monthly Basic Child Support Obligation (2.3) or the Adjusted Obligation Based on Federal Poverty Level Guidelines (3.1) and all combined expenses (5.1.d, 5.2.b and 5.3.h).
Part 7: Other Considering Factors Tab		
1. TANF per Month:	7.1	Temporary Assistance for Needy Families (TANF) provides monetary assistance and employment opportunities through federal funding.
2. Supplemental Security Income per Month:	7.2	Benefits provided to low income people who are aged 65 or older, are blind or have a disability.
3. Food Stamps per Month:	7.3	Through the Supplemental Nutrition Assistance Program (SNAP) or state programs, assistance is provided for households who meet resource and income requirements.
4. Other:	7.4	Please specify other influences not formally included that may be considered a part of the child support case in the textbox. <ul style="list-style-type: none"> Add amounts and enter a monthly average total.
5. Total Amount Disclosed But Not Included in Gross Income per Month	7.5	The calculator adds lines 7.1 through 7.4.
All Tab		
See table information above for Help definitions and instruction for each corresponding section.		